

**Manasquan Borough Council Meeting**  
**In- Person at Borough Hall and Virtual Zoom Meeting**  
**November 2, 2020 7pm**

In order to accommodate both in person and virtual meeting requests the Mayor and Council have established a Hybrid Meeting which will include in-person and virtual participation.

**IN-PERSON MEETING**

The in-person meeting will be held at Borough Hall at the above stated date and time. All participants will be required to wear a mask the entire length of the meeting unless at the mic speaking to Mayor and Council. Microphone covers will be provided for participants wanting to speak. Temperatures will be taken using a contactless system prior to entering the Council Chambers. Hand sanitizer will be available prior to entering the Council Chambers. There is a maximum of 16 individual audience members permitted in the Council Chambers which adhere to the CDC social distancing requirements. There are seats available next to each other for couples or people living in the same household which would also adhere to CDC social distancing requirements. Seats will be marked and you may only sit in the seats that are marked appropriately.

**Zoom Meeting**

<https://zoom.us/j/8830046931> or 1-646-876-9923

**ID# 883 004 6931**

**Participant Instructions**  
**Meeting will be recorded**

**Instructions:**

Join meeting via Zoom video:

- Click on link above or copy and paste into your browser.
- When prompted, enter the ID number provided above.
- You will automatically be put in the waiting room. At 7 pm or shortly thereafter you will be admitted to the meeting. You will automatically be put on mute. You will now be able to hear the meeting.

Join meeting via Zoom dial in (phone):

- Dial the number provided above.
- When prompted, enter the ID number provided above.
- You will automatically be put in the waiting room. At 7 pm or shortly thereafter you will be admitted to the meeting. You will automatically be put on mute. You will now be able to hear the meeting.

**Mayor's Instructions**

During the meeting, as each Audience Participation Session is reached, the Mayor will announce the opening of the Audience Participation Session.

If you would like to ask a question or make a comment please press \*9 to raise your hand in the system if you are on the phone. When the last 4 numbers of your phone number is announced you will be unmuted to speak.

If you are participating via video scroll towards the bottom of the page to participants. This is where you can raise your hand through the system.

You must clearly state your name, and full address followed by your question or comment. The Mayor will direct the response to the speaker as applicable. Once this speaker's participation is completed, the Mayor will ask if there is another person interested in commenting. This will continue until no other members of the audience request to be heard and this Session will be formally closed. Comments are limited to 2 minutes in length.

**BOROUGH OF MANASQUAN AGENDA**  
**November 02, 2020 7:00 PM**

This Regular Meeting of the Mayor and Council of the Borough of Manasquan is called pursuant to the provisions of the Open Public Meetings Law. Adequate notice has been provided by transmitting the Resolution of Annual Meetings to the Asbury Park Press and the Coast Star, by posting it in the Borough Hall on a bulletin board reserved for such announcements, and by posting it on the official website of the borough. This agenda is complete to the extent known and formal action will be taken.

**Moment of Silent Prayer**

**Pledge of Allegiance**

**Roll Call**

**Audience Participation - Limited to Agenda Items Only (time limit of 2 minutes)**

**Presentation**

1. JCP&L - Tree Elevation

**Certificate of Achievement**

1. Eagle Scout - Stephen James Schmieder
2. Eagle Scout - Nicholas Ryan Vogel
3. Eagle Scout - Colin John White

**Approval of Minutes**

1. Regular Meeting Minutes - September 21, 2020
2. Regular Meeting Minutes - October 5, 2020

**Presentation**

1. TAP Grant Presentation - Streetscapes

**Workshop Discussion:**

**Use of Borough Property**

1. E27-20 Manasquan Turkey Run Request to change Date to 11/20/2021
2. E66-20 Jersey Shore Running Club Twilight Run - 12/31/2020 at 4 pm
3. E68-20 Big Blue Boosters MHS Parade & Bon Fire - 11/25/2020 from 6 to 9 pm

**Other Items**

1. Animal House Policy and Enforcement Review Ad Hoc Committee - Discussion

**Consent Agenda:** These items will be enacted by one motion. If detailed deliberation is desired on any item, Council may remove that item from the consent agenda and consider it separately.

1. 231-2020 Auth. Mayor to sign CDBG Certifications
2. 232-2020 Auth. Mayor & Clerk to Execute CDBG Agreement
3. 233-2020 Appt. Recreation Coordinators-Fall Soccer
4. 234-2020 Authorizing Scope of Work - 2020 NJDOT Transportation Alt. Grant - Maser
5. 235-2020 Accepting Resignation -SLEO II-R. Perez
6. 236-2020 Accepting Resignation - Ryan Cotta SLEO I
7. 237-2020 Appt. PT Police Dispatch & FT & PT Crossing Guards - Curtis & Louhier
8. 238-2020 Creating Ad Hoc Committee - Animal House Policy and Enforcement Review
9. 239-2020 Authorizing Mayor-Clerk to sign Humane Society Agreement
10. 240-2020- Establishing Standards of Conduct for Remote Meetings
11. 241-2020 Appt. PT Police Records Clerk - Greer
12. 242-2020 Authorizing Mayor to sign Overflow Parking Fishermans's Cove Agreement
13. 243-2020 Authorizing TAP Grant Application Submission
14. 244-2020 Refund Application & Security Fee - Ladacin Plunge
15. 245-2020 Authorizing Scope of Work Euclid Ave PHASE I - Maser
16. 246-2020 Emergency Purchase - 2nd & Main Hydrant Valve

[17.](#) 247-2020 Emergency Purchase - Replace Hydrant - Long Avenue

[18.](#) 248-20 Accepting Resignation of SO - Lentini

[19.](#) 249-2020 Authorizing Mayor to Sign Agreement - Millard

[20.](#) 250-2020 Award Beach Building - Cypreco

[21.](#) 251-2020 Payment of Bills

**Ordinances - First Reading**

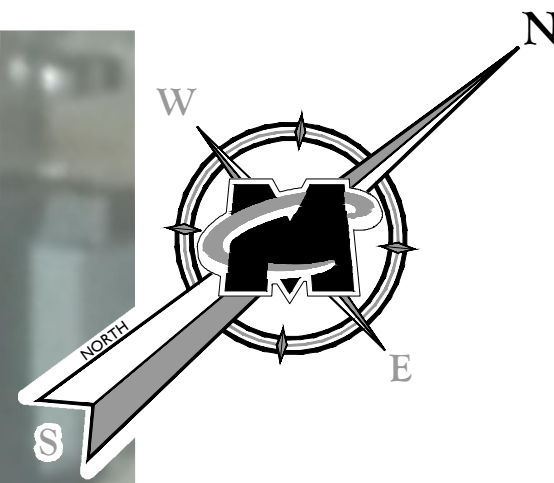
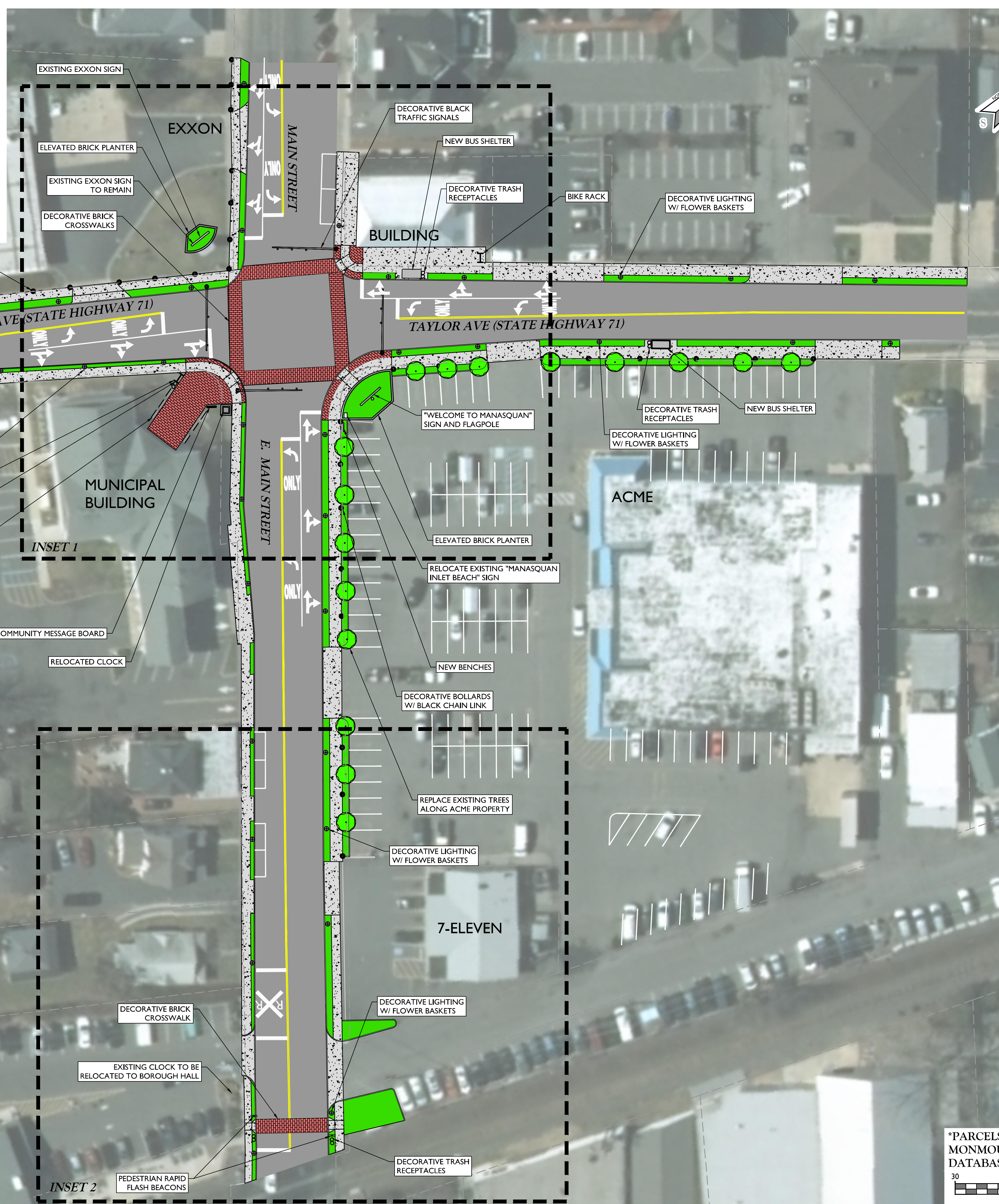
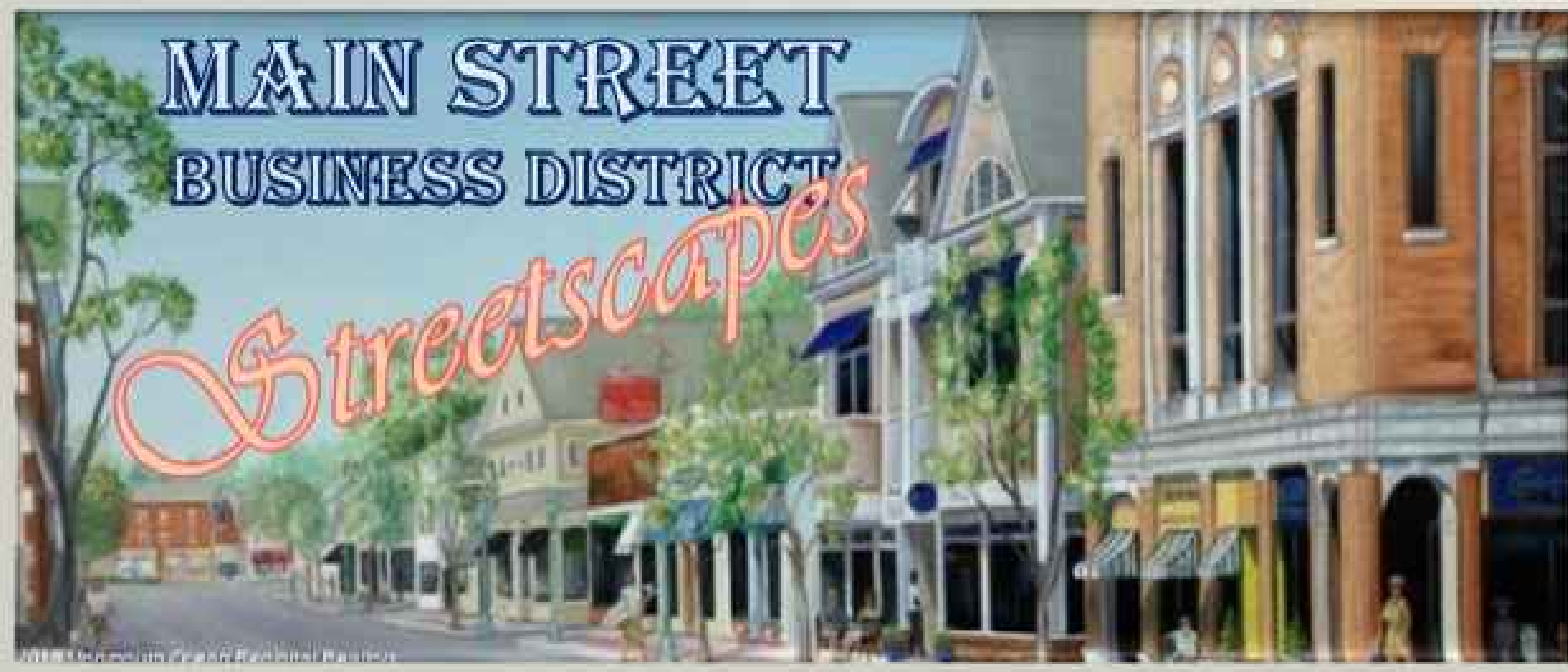
[1.](#) 2317-20 Amending Chapter 5 and 12 Dogs Allowed on Beach

[2.](#) 2326-20 Bond Ordinance Euclid Avenue Area Road Project

**Committee Reports**

**Audience Participation On Any Subject (comments limited to 2 minutes)**

**Adjournment**



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 ■ Westchester, NY  
 ■ Charlotte, NC  
 ■ Raleigh, NC

■ Lehigh Valley, PA  
 ■ Exton, PA  
 ■ Philadelphia, PA  
 ■ Pottsville, PA  
 ■ Tampa, FL  
 ■ Orlando, FL  
 ■ Miami, FL  
 ■ Jacksonville, FL  
 ■ Sterling, VA  
 ■ Norfolk, VA  
 ■ Albuquerque, NM  
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State of NJ, Certificate of Authorization: 24GA27985500

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REV	DATE	DESCRIPTION
1	2/8/2019	REVISED CONCEPT PER BOROUGH COMMENTS

CONCEPTUAL

CONCEPT PLAN  
 FOR  
 MAIN STREET TAP  
 GRANT - PHASE I

BOROUGH OF  
 MANASQUAN  
 MONMOUTH COUNTY  
 NEW JERSEY

**RED BANK OFFICE**  
 Corporate Headquarters  
 331 Newman Springs Road  
 Suite 203  
 Red Bank, NJ 07701  
 Phone: 732.383.1950  
 Fax: 732.383.1984

SCALE: AS SHOWN	DATE: 8/21/18	DRAWN BY: SMMV	CHECKED BY: RM
PROJECT NUMBER: MSQ554	DRAWING NAME: C-LAY1		

SHEET TITLE:  
 CONCEPT PLAN

SHEET NUMBER:  
 1 of 2

\*PARCELS SHOWN ARE FROM  
 MONMOUTH COUNTY GIS  
 DATABASE

SCALE: 1" = 30'

MANASQUAN TAP GRANT - PHASE I - CONCEPTUAL



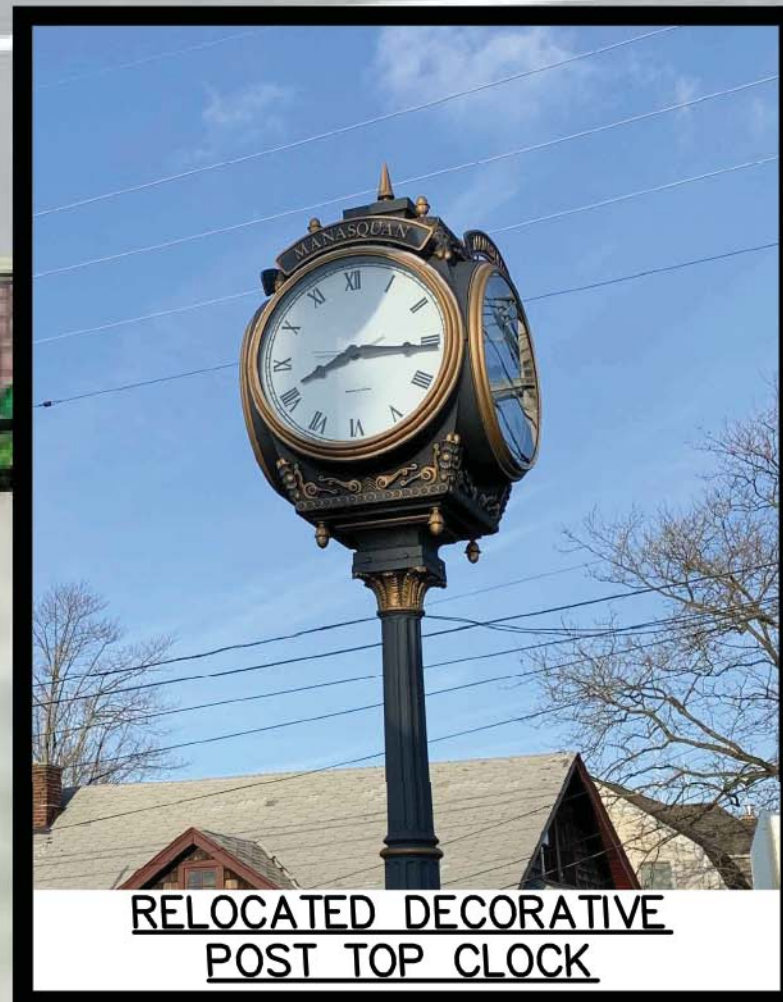
# MAIN STREET TAP GRANT – CONCEPT PLAN

BOROUGH OF MANASQUAN, MONMOUTH COUNTY, NJ – JULY 2020





DECORATIVE STONE WALL BUILT AROUND EXISTING GAS STATION SIGN  
SCALE: 1" = 3'



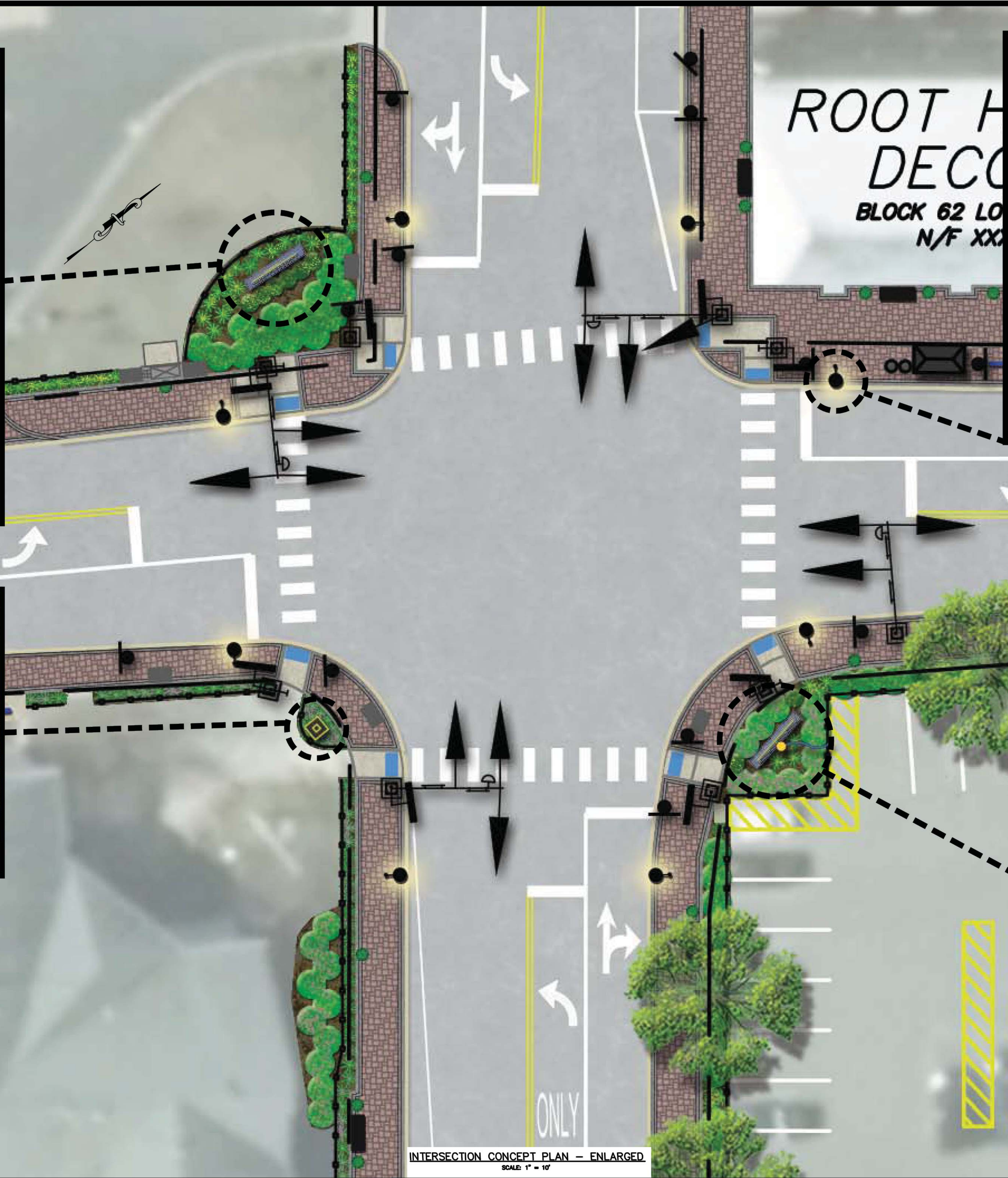
RELOCATED DECORATIVE POST TOP CLOCK



DECORATIVE POST TOP LED LUMINAIRE WITH DECORATIVE POLE BANNER  
SCALE: 1" = 3'



DECORATIVE STONE WALL WITH 'WELCOME TO MANASQUAN' SIGN  
SCALE: 1" = 3'



INTERSECTION CONCEPT PLAN - ENLARGED  
SCALE: 1" = 10'



# MAIN STREET TAP GRANT - DETAIL CONCEPTS

BOROUGH OF MANASQUAN, MONMOUTH COUNTY, NJ - JULY 2020





OVERALL STREETSCAPE LOOK



PAVING PATTERN  
(FROM ABE VOORHEES DRIVE)



DECORATIVE STONE WALLS FOR SIGNS  
(FROM ABE VOORHEES DRIVE)



DECORATIVE POST & CHAIN 'FENCE'



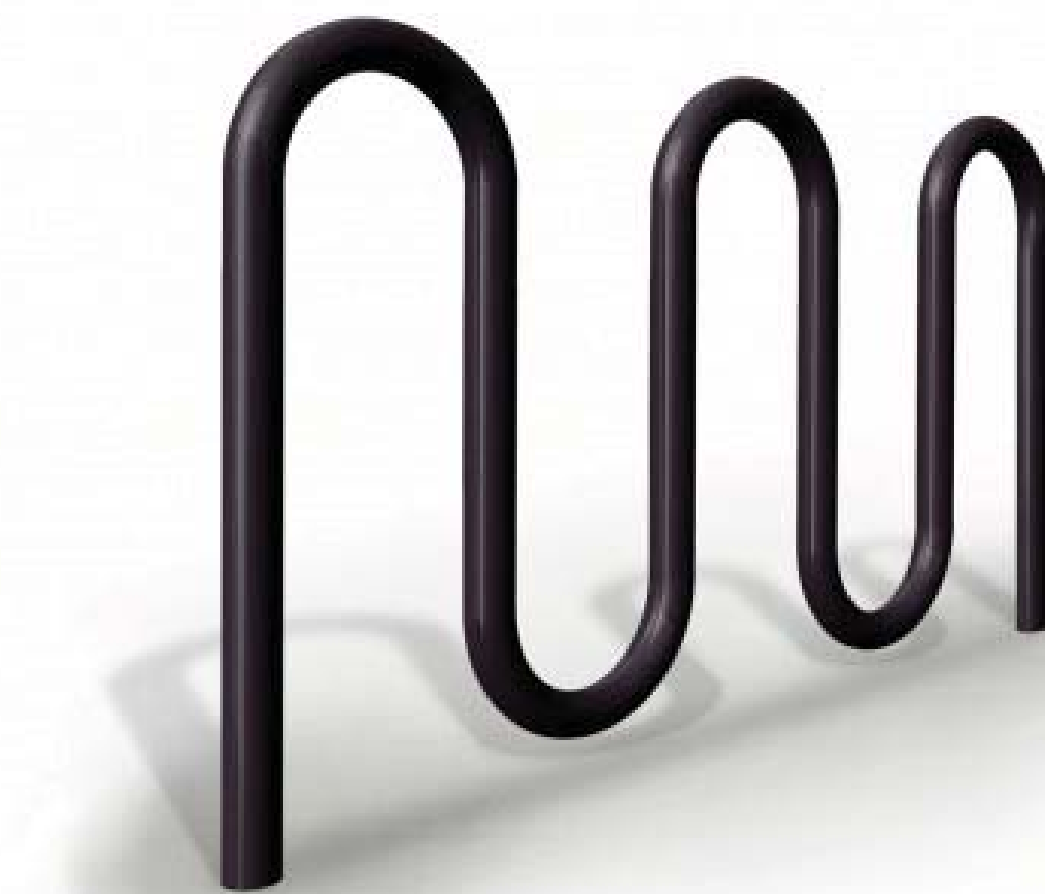
DECORATIVE PLANTER  
WITH ANNUALS



LIGHTING TO MATCH  
BOROUGH STANDARD



DECORATIVE BENCH



5 LOOP BIKE RACK



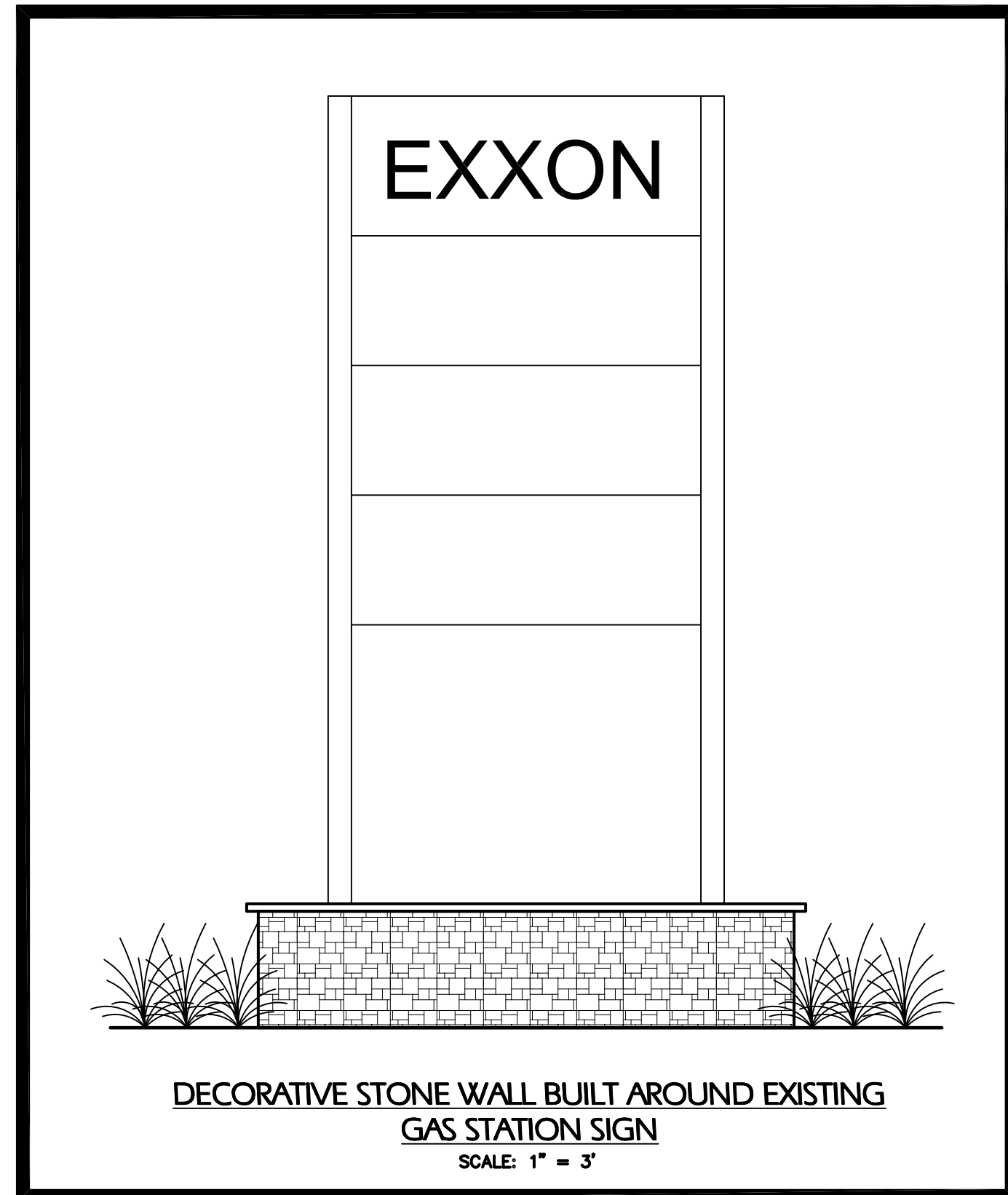
DECORATIVE TRASH &  
RECYCLING RECEPTACLES



# MAIN STREET TAP GRANT - INSPIRATION & EXAMPLES

BOROUGH OF MANASQUAN, MONMOUTH COUNTY, NJ - OCTOBER 2020

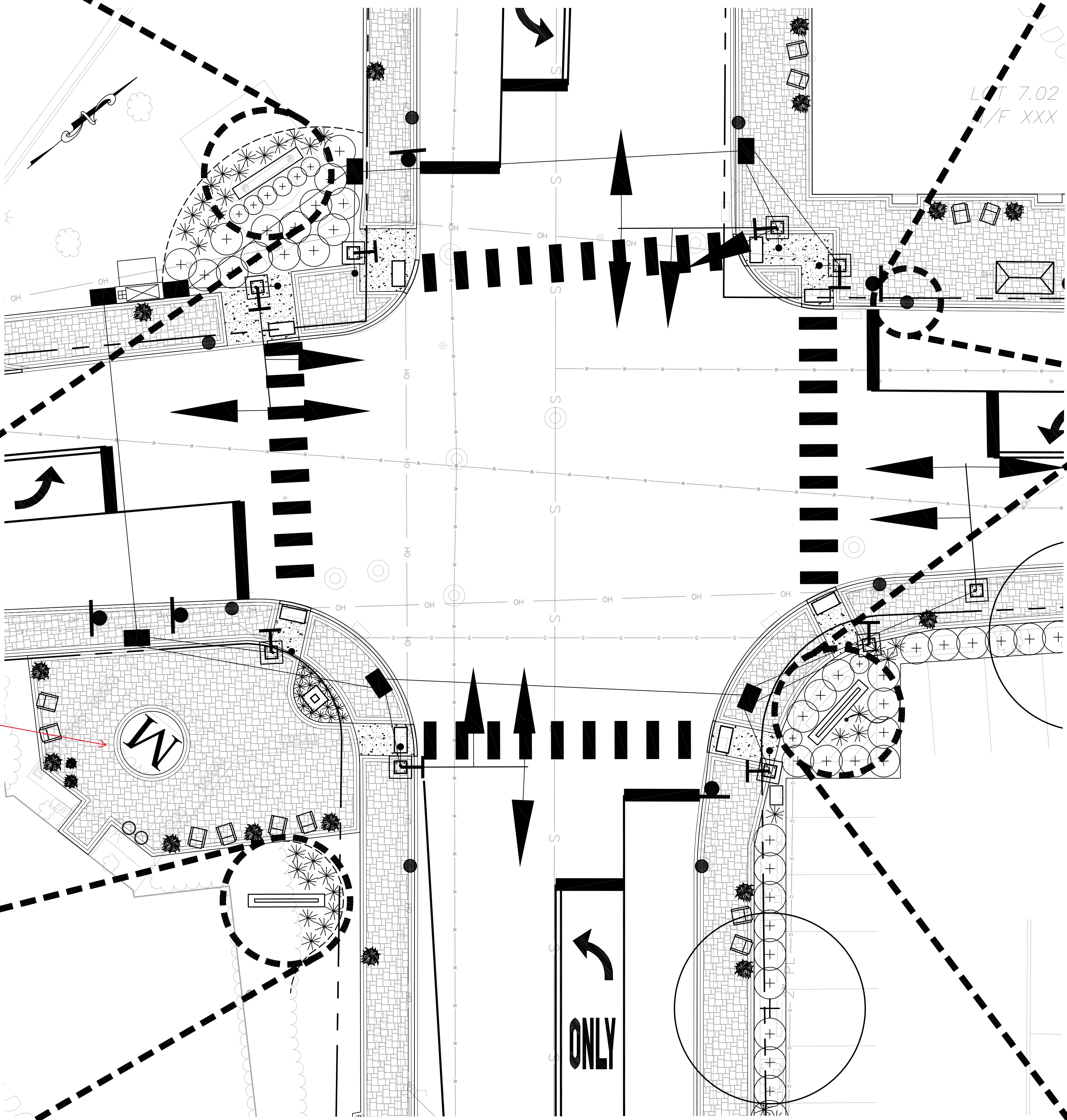




**PROPOSED COURTYARD AREA TO BE PAID BY BOROUGH**



**TO BE PAID BY BOROUGH**



# MAIN STREET TAP GRANT - DETAIL CONCEPTS

BOROUGH OF MANASQUAN, MONMOUTH COUNTY, NJ – FEBRUARY 2020





TAP

# Gardener News

Serving the Agricultural, Gardening and Landscaping Communities

**TAKE ONE**

**TAKE ONE**

August 2018

GARDENERNEWS.COM

No. 184

## Beautifying Traffic Control Boxes with Spectacular Artwork



**By Tom Castronovo**  
Executive Editor

As a resident of Somerset County, N.J., I have been noticing agricultural, gardening and landscaping designs popping up in vehicle intersections, on traffic control boxes, for several years now.

One day I was sitting in my favorite coffee spot in Warren Township with my good friend Vic Sordillo, who happens to be the Mayor of Warren Township in Somerset County.

We were discussing environmentally friendly and beautification ideas for the township. During the beautification thoughts, the traffic control boxes came up.

Mayor Sordillo said, "The Somerset County Cultural & Heritage Commission (SCCHC) initiated a countywide public art project in 2010 entitled Gallery 24/7 to further integrate the arts into non-traditional venues." He also told me that it helps welcome tourism to Somerset County, and to Warren Township.

I really like the designs, especially the ones related to agriculture, gardening and landscaping. They really reflect the beauty of nature. And they sure look a lot better than a big silver-colored box (Cont. on Page 24)

Tom Castronovo/Photo

Warren Township Mayor Vic Sordillo proudly looks over the Flowering Pink Rhododendron traffic control box that artist Vivian Bedoya designed. This traffic control box is at the intersection of Mountain Boulevard and Old Stirling Road in Warren Township.



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# Beautifying Traffic Control Boxes with Spectacular Artwork

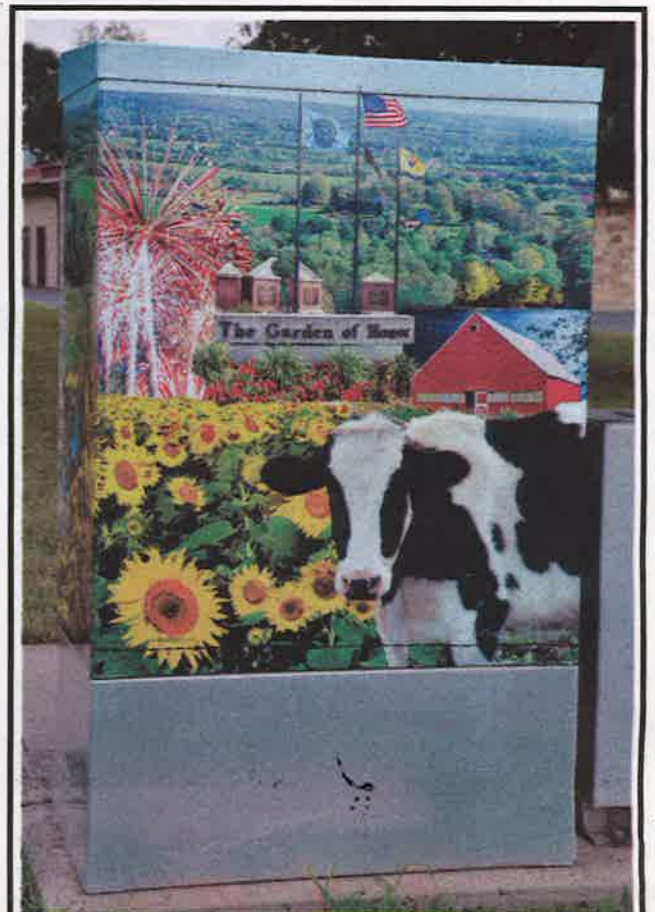
(Continued from page 1)



Tom Castronovo/Photo  
**Horses Grazing** by artist Maia Reim. This traffic control box is at the intersection of South Finley Avenue and Cross Road in Bernards Township.



Tom Castronovo/Photo  
**Stone Planter** by artist Deborah Stair. This traffic control box is located at the intersection of Washington Valley Road and Promenade of Warren Township.



Tom Castronovo/Photo  
**Hillsborough Collage** by artist Walter Choroszewski. This traffic control box is located at the intersection of Amwell Road and Post Office Drive in Hillsborough.

on the side of the road. Some of the art-decorated boxes almost look like they blend right into the landscape. The friendly and eye-pleasing designs help soften the impact of an ugly utility box. They are truly a pleasant sight.

New Jersey is the Garden State. It is very fitting to see pictures of agriculture and horticulture being represented in our intersections to remind us of how beautiful the state is.

Some of the artwork on the boxes that impress me the most are the pink flowering rhododendrons, the horses, the cows and the rock gardens.

Several days later, I reached out to SCCHC and learned that this project has been made possible, in part, by the New Jersey State Council on the Arts (NJSCA), a partner agency of the National Endowment for the Arts, through the State/County Partnership

Local Arts Program Grant.

Funding for this grant comes from dedicated Hotel/Motel-Occupancy Tax via state legislation in 2003, which established a stable, renewable source for state funding of the arts, history and tourism. Cultural grants awarded by the NJSCA are supported by the revenue so the New Jersey taxpayer does not pay for public support of the arts through property, sales or income tax.

A total of 22 original artworks, selected between 2010-2012 through the well-publicized Call for NJ Artists, have been reproduced on a special vinyl adhesive film and professionally applied to the exterior of selected county-owned Traffic Control Boxes throughout Somerset County. A total of 28 boxes in the county now have artwork on them to date. Installation began in the fall of 2010.

Somerset County was the first county in the state

to initiate the art project. Since then, several other counties in the state have installed artwork on their traffic control boxes.

With the aid of dedicated funding provided by an arts grant, and through a competitive and professionally juried selection process, New Jersey visual artists were invited to create and submit original artwork for this project.

Mayor Sordillo also said, "In Warren Township, we have always been proud of our appearance and the quality of services and infrastructure. It is very rare to see property that is not well maintained or an eyesore within our neighborhoods. While we need to have utilities and the metal boxes that house the electrical components, we are very pleased to have worked with the county to beautify them with artwork of the colorful rhododendron flowers."

Warren Township has 19.3 square miles. It is nestled in the Watchung Mountains. Once described as "the greenest place in New Jersey," Warren Township residents and elected officials are working to keep its rural character and charm while recognizing that there will be growth due to the town's beauty, favorable property taxes and strategic location.

Somerset County is at the hub of Central New Jersey. Its 21 municipalities, which encompass 305 square miles, contain a diversity of landscape, population, and development that reflects the varied lifestyles of its estimated 333,751 residents.

As one of America's oldest counties, Somerset is steeped in colonial and Revolutionary War history. The county was established by charter on May 22, 1688, with land conveyances dating to 1651. Historic sites, monuments, and buildings are found in virtually every

town, preserved for future generations.

Thanks to some really great efforts and forward thinkers, this artwork no longer makes these aluminum boxes an eye sore or a target for graffiti and posters. I hope that someday all traffic control boxes have some form of artwork on them.

**Editor's Note:** Tom Castronovo is executive editor and publisher of Gardener News. Tom's lifelong interest in gardening and passion for agriculture, environmental stewardship, gardening and landscaping, led to the founding of the Gardener News, which germinated in April 2003 and continues to bloom today. He is also dedicated to providing inspiration, and education to the agricultural, gardening and landscaping communities through this newspaper and GardenerNews.com.















**BOROUGH OF MANASQUAN  
RESOLUTION  
231-2020**

**COMMUNITY DEVELOPMENT BLOCK GRANT RESOLUTION  
AUTHORIZING THE MAYOR TO SIGN A CERTIFICATION  
PROHIBITING THE USE OF EXCESSIVE FORCE AND A CERTIFICATION  
PROHIBITING THE USE OF FEDERAL FUNDS FOR LOBBYING**

**WHEREAS**, a certain federal funds are potentially available to Monmouth County through the Housing and Community Development Act of 1974, as amended; and

**WHEREAS**, the United States Department of Housing and Urban Development has allocated funding to the County of Monmouth for Fiscal Year 2020; and

**WHEREAS**, the County is making some of these funds available to certain participating municipalities and non-profit agencies; and

**WHEREAS**, it is required that the Borough of Manasquan execute a Project Agreement with Monmouth County to undertake a project known as Euclid Avenue Area Improvements Phase I; and

**WHEREAS**, the Borough of Manasquan has adopted a policy prohibiting the use of excessive force by its law enforcement agency (police force) within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

**WHEREAS**, a copy of that policy is attached to and made part of this resolution; and

**NOW THEREFORE BE IT RESOLVED**, that the Borough of Manasquan has met the conditions of receiving a Fiscal Year 2020 allocation by adopting a policy prohibiting the use of excessive force and by not using federal funds lobbying or by disclosing that funds have been used for lobbying.

**BE IT FURTHER RESOLVED**, that the Mayor of the Borough of Manasquan is hereby authorized to sign the attached certifications which will become part of the FY 2020 Project Agreement.

**CERTIFICATION**

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, New Jersey, do hereby certify that the foregoing Resolution was duly adopted by the Borough Council at the October 19, 2020 meeting.

\_\_\_\_\_  
BARBARA ILARIA, RMC  
Municipal Clerk

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRYANT						
LEE						
MANGAN						
OLIVERA						
READ						
WALSH						
ON CONSENT AGENDA ____ YES ____ NO						

**BOROUGH OF MANASQUAN  
RESOLUTION  
232-2020**

**COMMUNITY DEVELOPMENT BLOCK GRANT RESOLUTION  
AUTHORIZING THE MAYOR AND CLERK TO EXECUTE A PROJECT  
AGREEMENT WITH MONMOUTH COUNTY FOR PERFORMANCE AND  
DELIVERY OF FY 2020 COMMUNITY DEVELOPMENT PROJECTS**

**WHEREAS**, certain federal funds are potentially available to Monmouth County through the Housing and Community Development Act of 1974, as amended; and

**WHEREAS**, the County of Monmouth expects to receive an allocation for FY2020 from the United States Department of Housing and Urban Development; and

**WHEREAS**, the County of Monmouth has submitted its annual Plan for FY2020 to the U.S. Department of Housing and Urban Development, which included a project hereinafter referred to as Euclid Avenue Area Improvements Phase I with grant allocation of \$160,400.00; and

**WHEREAS**, the Borough of Manasquan hereby met all the requirements for the release of funds to begin incurring costs for this project: and

**WHEREAS**, the Borough of Manasquan has filed with the Monmouth County Community Development Program as acceptable timetable for completion and expenditure of grants funds, which is included as an appendix to the Project Agreement.

**NOW THEREFORE BE IT RESOLVED**, that the Mayor and Municipal Clerk of the Borough of Manasquan are authorized to execute with the County of Monmouth the Euclid Avenue Area Improvements Project Agreement.

**CERTIFICATION**

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, New Jersey, do hereby certify that the foregoing Resolution was duly adopted by the Borough Council at the October 19, 2020 meeting.

\_\_\_\_\_  
BARBARA ILARIA, RMC  
Municipal Clerk

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRYANT						
LEE						
MANGAN						
OLIVERA						
READ						
WALSH						
ON CONSENT AGENDA <input type="checkbox"/> YES <input type="checkbox"/> NO						

**BOROUGH OF MANASQUAN  
RESOLUTION  
233-2020**

**WHEREAS**, the Borough of Manasquan is desirous of appointing Manasquan Recreation Staff for Fall 2020 Shore United Recreational Soccer Program beginning September 12, 2020 until October 31, 2020; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Manasquan, Monmouth County, New Jersey, on this 19<sup>th</sup> day of October, 2020 appoint the following Recreation Employees to work during the Fall 2020 season:

Shore United Fall Soccer Program Staff

Joseph Mitchell	Program Coordinator	\$3500.00 stipend
Brian Rostron	Assistant Coordinator	\$1200.00 stipend
Gavin Guagenty	Saturday Assistant	\$15.00 per hour
Elizabeth Dayton	Saturday Assistant	\$15.00 per hour
Grace Carew	Saturday Assistant	\$15.00 per hour
Molly Morris	Saturday Assistant	\$15.00 per hour
Ryann Bannerman	Saturday Assistant	\$15.00 per hour
Gracey Tolomanosi	Saturday Assistant	\$15.00 per hour
Mike Cafiero	Saturday Assistant	\$15.00 per hour
Tommy Johnson	Saturday Assistant Thursday Trainer	\$25.00 per hour
Ebenezer Owusu	Thursday Trainer	\$25.00 per hour
Alexa Correa	Thursday Trainer	\$25.00 per hour
A'Liah Moore	Thursday Trainer	\$25.00 per hour
Griffin Tomas	Thursday Trainer	\$25.00 per hour
John Long	Referee	\$20.00 per game
Emma Brown	Referee	\$20.00 per game

I, Barbara Ilaria, Municipal Clerk of the Borough of Manasquan, Monmouth County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at their regular meeting held on October 19, 2020.

\_\_\_\_\_  
BARBARA ILARIA, RMC, CMC  
Municipal Clerk

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRYANT						
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MANGAN						
OLIVERA						
READ						
WALSH						
ON CONSENT AGENDA ___ YES ___ NO						

**BOROUGH OF MANASQUAN  
RESOLUTION  
234-2020**

**BE IT RESOLVED** by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, that the Borough of Manasquan retains the services of Maser Consulting, 331 Newman Springs Roads Suite 203, Red Bank, New Jersey 07701, for purposes of providing professional services for the preparation and submittal of the 2020 NJDOT Transportation Alternatives Set-Aside Grant Application. The fees are as follows:

- Per diem/Hourly

for a total amount not to exceed \$3,100.00 for the services outlined in a proposal dated October 13, 2020.

**AND BE IT FURTHER RESOLVED** by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, that the borough authorizes , with the provision that each subsequent task shall require additional authorization subject to the recommendation of the Governing Body.

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, State of New Jersey, do hereby certify that the foregoing Resolution was duly adopted by the Borough Council at the October 19, 2020 meeting.

\_\_\_\_\_  
Barbara Ilaria, RMC, CMC  
Municipal Clerk

**CERTIFICATION**

I am the chief municipal financial officer charged with the responsibility of maintaining financial records of the Borough of Manasquan, State of New Jersey, and on this 19<sup>th</sup> day of October, 2020 I hereby certify to the Borough Council of the Borough of Manasquan as follows:

Adequate funds are available in an amount sufficient to defray the expenditure of money by the Borough under the following proposed contract, which is pending approval by the governing body:

Maser Consulting –Preparation and submittal of the 2020 NJDOT  
Transportation Alternatives Grant

Account: \_\_\_\_\_

\_\_\_\_\_  
Amy Spera  
Chief Financial Officer

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BOSSONE						
BRYANT						
LEE						
MANGAN						
READ						
WALSH						
ON CONSENT AGENDA ____ YES ____ NO						

**BOROUGH OF MANASQUAN  
RESOLUTION  
235-2020**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Manasquan, in the County of Monmouth, accepts the resignation of Raul Perez from the position of Special Law Enforcement Officer II from the Manasquan Police Department effective October 13, 2020.

**CERTIFICATION**

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, New Jersey, do hereby certify that the foregoing resolution was adopted by the Borough Council at the October 19, 2020 meeting.

\_\_\_\_\_  
BARBARA I LARIA, RMC, CMC  
Municipal Clerk

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRYANT						
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MANGAN						
OLIVERA						
READ						
WALSH						
ON CONSENT AGENDA ___ YES ___ NO						

**BOROUGH OF MANASQUAN  
RESOLUTION  
236-2020**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Manasquan, in the County of Monmouth, accepts the resignation of Ryan Cotta from the position of Special Law Enforcement Officer I from the Manasquan Police Department effective November 2, 2020.

**CERTIFICATION**

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, New Jersey, do hereby certify that the foregoing resolution was adopted by the Borough Council at the October 19, 2020 meeting.

\_\_\_\_\_  
BARBARA I LARIA, RMC, CMC  
Municipal Clerk

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRYANT						
LEE						
MANGAN						
OLIVERA						
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WALSH						
ON CONSENT AGENDA ___ YES ___ NO						

**BOROUGH OF MANASQUAN  
RESOLUTION  
237-2020**

**RESOLUTION OF THE BOROUGH COUNCIL OF  
THE BOROUGH OF MANASQUAN, COUNTY OF  
MONMOUTH, NEW JERSEY, APPOINTING A  
FULL TIME AND PART TIME CROSSING  
GUARD AND A PART TIME DISPATCHER IN  
THE MANASQUAN POLICE DEPARTMENT**

**WHEREAS**, the Borough of Manasquan is desirous of appointing a part time and a full time Crossing Guard and a part time Dispatcher for the Manasquan Police Department; and

**WHEREAS**, the Police Captain has submitted the following individual for appointments as Crossing Guards and Dispatcher for the Manasquan Police Department at the current contractual rates.

Tracey C. Curtis	Full time Crossing Guard	\$22.14 per hour
Nick Louhier	Part time Crossing Guard	\$18.53 per hour
Nick Louhier	Part time Dispatcher	\$17.62 per hour

**CERTIFICATION**

I, Barbara Ilaria, Municipal Clerk of the Borough of Manasquan, Monmouth County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at their October 19, 2020 meeting.

\_\_\_\_\_  
BARBARA ILARIA, RMC, CMC  
Municipal Clerk

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRYANT						
LEE						
MANGAN						
OLIVERA						
READ						
WALSH						
ON CONSENT AGENDA ____ YES ____ NO						

**BOROUGH OF MANASQUAN  
RESOLUTION  
238-2020**

**BE IT RESOLVED** by the Borough Council of the Borough of Manasquan, County of Monmouth, New Jersey is desirous of creating a Committee to review the Animal House Policy ad Enforcement.

**BE IT FURTHER RESOLVED** that the following council members will form the committee:

Council Member Mangan, Council Member Lee and Council Member Bryant

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, State of New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Borough Council at the meeting held on October 19, 2020.

---

BARBARA ILARIA, RMC, CMC  
Municipal Clerk

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRYANT						
LEE						
MANGAN						
OLIVERA						
READ						
WALSH						
ON CONSENT AGENDA ___ YES ___ NO						



**BOROUGH OF MANASQUAN  
RESOLUTION  
239-2020**

**BE IT RESOLVED**, that the Hon. Edward G. Donovan , Mayor of the Borough of Manasquan, and Borough Clerk Barbara Ilaria be and are hereby authorized to sign the Animal Control Contract with the Associated Humane Societies, Inc for the term commencing January 1, 2021 through December 31, 2021.

**CERTIFICATION**

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, New Jersey, do hereby certify that the foregoing Resolution was duly adopted by the Borough Council at the November 2, 2020 meeting.

\_\_\_\_\_  
BARBARA ILARIA, RMC  
Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRYANT						
LEE						
MANGAN						
OLIVERA						
READ						
WALSH						
ON CONSENT AGENDA <input type="checkbox"/> YES <input type="checkbox"/> NO						

**BOROUGH OF MANASQUAN  
RESOLUTION  
240-2020**

**RESOLUTION ESTABLISHING STANDARD PROCEDURES AND  
REQUIREMENTS FOR PUBLIC COMMENTS MADE DURING REMOTE  
MEETINGS OF THE COUNCIL OF THE BOROUGH OF MANASQUAN**

**WHEREAS**, the COVID-19 pandemic has forced local government entities throughout the State of New Jersey to hold public meetings remotely; and

**WHEREAS**, Section 8 of P.L. 2020, c. 34 authorized the Director of the Division of Local Government Services (“Director”) to promulgate regulations establishing standard protocols for remote meetings held by a “local public body” during a Governor-declared emergency (“Regulations”); and

**WHEREAS**, the Director promulgated the Regulations, which are codified as N.J.A.C. 5:39-1.1 through 1.7; and

**WHEREAS**, the Council of the Borough of Manasquan is a “local public body” as defined in the Regulations and is therefore subject to the requirements thereof; and

**WHEREAS**, N.J.A.C. 5:39-1.4(h) requires a local public body to adopt a resolution establishing standard procedures and requirements for public comment made during a remote public meeting as well as for public comments submitted in writing ahead of the remote public meeting; and

**WHEREAS**, in order to fulfill the requirements set forth in N.J.A.C. 5:39-1.4(h) the procedures and requirements appearing below are hereby established by the Council;

**NOW, THEREFORE, BE IT RESOLVED** that the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, hereby establishes the following procedures and requirements to satisfy the requirement set forth in N.J.A.C. 5:39-1.4(h):

- 1) Members of the public wishing to make a comment during a remote meeting shall be permitted to do so using the audio and/or video technology under which the remote meeting is being held.
- 2) Members of the public may also submit written comments to the Council, through the Borough Clerk, by either e-mail to [bilaria@manasquan-nj.gov](mailto:bilaria@manasquan-nj.gov) or written letter to Borough Clerk, Borough of Manasquan, 201 E. Main Street, Manasquan, NJ 08736. Written comments must be received at least 24 hours prior to the noticed start of the remote meeting in order to be included in the meeting.
- 3) Public comments shall be received and/or read into the record during times designated during the meeting for public participation.
- 4) The Council reserves the right to pass over duplicative written comments; however, each duplicative comment shall be noted for the record with the content summarized.
- 5) A member of the public wishing to speak during a remote meeting shall state their name and address for the record prior to making their comment.
- 6) Members of the public commenting during a remote meeting shall not act in any manner to disrupt the meeting. If such a member of the public becomes disruptive during the meeting, the individual chairing the meeting shall mute, or direct the muting of, the disruptive member and warn that any continued disruption may result in the member being prevented from speaking during the meeting or be removed from the remote meeting. Disruptive conduct includes, but is not limited to, sustained inappropriate behaviors such as shouting, interruption, and the use of profanity.

7) Any member who continues to be disruptive after receiving a warning may be muted while other members of the public are allowed to proceed with their comments. If time permits, the disruptive individual shall be allowed to speak after all other members of the public are provided an opportunity to comment. Should the individual remain disruptive, the individual may be muted or kept on mute for the remainder of the remote meeting or removed from the meeting.

**CERTIFICATION**

I, Barbara Ilaria, Municipal Clerk of the Borough of Manasquan, Monmouth County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at their meeting held on November 2, 2020.

\_\_\_\_\_  
 BARBARA ILARIA, RMC, CMC  
 Municipal Clerk

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRYANT						
LEE						
MANGAN						
OLIVERA						
READ						
WALSH						
ON CONSENT AGENDA ___YES ___NO						

**BOROUGH OF MANASQUAN  
RESOLUTION  
241-2020**

**RESOLUTION OF THE BOROUGH COUNCIL  
OF THE BOROUGH OF MANASQUAN,  
COUNTY OF MONMOUTH, NEW JERSEY,  
APPOINTING PATRICIA A. GREER AS PART  
TIME RECORDS SUPPORT TECHNICIAN I IN  
THE MANASQUAN POLICE DEPARTMENT**

**WHEREAS**, the Borough of Manasquan (“Manasquan”) Police Department is in need of a part-time Records Support Technician I; and

**WHEREAS**, Police Chief Michael Bauer has reviewed the candidates for the position of part-time Records Support Technician I; and

**WHEREAS**, the Police Chief Michael Bauer has recommended that the Borough of Manasquan appoint Patricia A. Greer part-time Records Support Technician I.

**NOW, THEREFORE BE IT RESOLVED** on the 2<sup>nd</sup> day of November 2, 2020, by the Borough Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey as follows:

1. Ms. Patricia A. Greer is appointed to part-time Records Support Technician.
2. The salary for this position is \$16.50 per hour.
3. The effective date of this appointment is November 3, 2020
4. A certified copy of this resolution shall be sent to:

Ms. Patricia A. Greer  
63 Minerva Avenue  
Manasquan, NJ 08736

**CERTIFICATION**

I, Barbara Ilaria, Municipal Clerk of the Borough of Manasquan, Monmouth County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at their regular meeting held on November 2, 2020.

\_\_\_\_\_  
BARBARA ILARIA, RMC, CMC  
Municipal Clerk

CERTIFICATION

Pursuant to a resolution of the Division of Local Government Services, Local Finance Board, dated October 20, 1975, I hereby state that there is annexed hereto a proper certificate of availability of funds executed by the Municipal Chief Financial Officer.

\_\_\_\_\_  
Mark Kitrick, Esq.  
Municipal Attorney

CERTIFICATION

I am the financial officer charged with the responsibility of maintaining financial records of the Borough of Manasquan, State of New Jersey, and on this 2<sup>nd</sup> day of November, 2020, I hereby certify to the Borough Council of the Borough of Manasquan as follows:

1. Adequate funds are available in an amount sufficient to defray the expenditure of money by the Borough for the salary of the Part Time Records Support Technician 1.
  
2. The funds certified herein as being available for the aforementioned appointment have not been certified by the undersigned as being available for any other contract now pending or in force.

\_\_\_\_\_  
AMY SPERA  
Chief Financial Officer

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRYANT						
LEE						
MANGAN						
OLIVERA						
READ						
WALSH						
ON CONSENT AGENDA ____ YES ____ NO						

**BOROUGH OF MANASQUAN  
RESOLUTION  
242-2020**

**BE IT RESOLVED** by the Borough Council of the Borough of Manasquan, County of Monmouth, New Jersey that the Mayor and Municipal Clerk be authorized to sign the Temporary Use and Occupancy Agreement for Seasonal Parking at Fisherman’s Cove for one year with a yearly option to renew each year until December 31, 2025 with Monmouth County.

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, New Jersey, do hereby certify that the foregoing resolution was adopted by the Borough Council at the November 2, 2020 meeting.

\_\_\_\_\_  
BARBARA ILARIA, RMC  
Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRYANT						
LEE						
MANGAN						
OLIVERA						
READ						
WALSH						
ON CONSENT AGENDA ___ YES ___ NO						

**BOROUGH OF MANASQUAN  
RESOLUTION  
243-2020**

**AUTHORIZING THE BOROUGH OF MANASQUAN  
TRANSPORTATION ALTERNATIVES SET-ASIDE  
PROJECT AND THE APPLICATION FOR  
TRANSPORTATION ALTERNATIVES SET-ASIDE  
PROGRAM FUNDING TO MAKE INFRASTRUCTURE  
IMPROVEMENTS THAT WILL ENHANCE THE  
SAFETY AND AESTHETIC QUALITIES OF THE  
MANASQUAN CENTRAL BUSINESS DISTRICT**

**WHEREAS**, the New Jersey Department of Transportation (NJDOT) is accepting applications through November 24, 2020 for the 2020 Transportation Alternatives Set-Aside Program, which is being funded with federal funds;

**WHEREAS**, funds under the Transportation Alternatives Program are to be used for “non-traditional” projects designed to strengthen the cultural, aesthetic and environmental aspects of the nation’s intermodal system;

**WHEREAS**, projects must fall into one or more of the seven (7) eligible Transportation Alternatives Program categories that are described in a brochure developed by the NJDOT on the program;

**WHEREAS**, two (2) of the categories eligible for funding under the Transportation Alternatives Program are entitled “Facilities for pedestrians and bicycles” and “Community improvement activities”;

**WHEREAS**, the Borough of Manasquan desires to improve the aesthetics, safety, and comfort for pedestrians and business/property owners within the Central Business District by constructing further improvements to the streetscape, intersections and sidewalks in accordance with the 2020 Transportation Alternatives Set-Aside Program;

**WHEREAS**, the proposed Business District Streetscape Improvements Phase 2 project will complement and be consistent with existing streetscape features within the Borough, including that along Main Street, East Main Street, and within Squan Plaza and those proposed in the Business District Streetscape Improvements Phase 1, which was selected for a 2016 Transportation Alternatives Program (TAP) grant through NJDOT;

**WHEREAS**, the Borough of Manasquan is applying for funding to construct streetscape improvements along Main Street extending west from NJ State Highway 71 (Taylor Avenue/ Union Avenue) and along North Main Street extending to County Route 524 SPUR (Atlantic Avenue); and

**WHEREAS**, the Borough of Manasquan proposes to install streetscape features and pedestrian safety improvements, which may include concrete and decorative paver sidewalk, concrete curb, ADA curb ramps, crosswalks, pedestrian street lights, street trees, signage, street furniture, landscaping, decorative intersection signal improvements, traffic calming bumpouts, bike racks and other appropriate streetscape improvements within the proposed project area; and

**WHEREAS**, the grant application is identified as TA-2020-Manasquan Borough-00094; and

**WHEREAS**, maintenance of the improvements, once constructed, will be assumed by the Borough of Manasquan with the exception of (1) local ordinances that places maintenance responsibility with each individual property owner, and (2) those improvements on State or County Highways that are not subject to a jurisdictional or interlocal maintenance agreement;

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Manasquan that it hereby supports the submission of a grant application for the Transportation Alternatives Set-Aside Program within the State of New Jersey Department of Transportation and authorizes the Mayor, Administrator and the Municipal Clerk to execute any and all documents necessary and related to the submission of said grant

application or grant agreement.

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, State of New Jersey, do hereby certify that the foregoing Resolution was duly adopted by the Borough Council at the November 2, 2020 meeting.

\_\_\_\_\_  
Barbara Ilaria, RMC, CMC  
Municipal Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL \_\_\_\_\_ (Clerk) \_\_\_\_\_ (Presiding Officer)

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRYANT						
LEE						
MANGAN						
OLIVERA						
READ						
WALSH						
ON CONSENT AGENDA ___ YES ___ NO						



**BOROUGH OF MANASQUAN  
RESOLUTION  
244-2020**

**BE IT RESOLVED** by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

**WHEREAS**, a refund of monies are due to the following:

NAME: Ladacin Network, Inc.  
1703 Kneeley Boulevard  
Wanamassa, NJ 07712

AMOUNT OF REFUND DUE: \$550.00  
(\$150 Application Fee & \$400 Security Fee)

REASON FOR REFUNDS: Beach Use Application and Security Deposit Refund-  
Ladacin Plunge canceled due to COVID-19.

**NOW, THEREFORE, BE IT RESOLVED** that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, State of New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Borough Council at the October 5, 2020 meeting.

\_\_\_\_\_  
BARBARA ILARIA, RMC, CMC  
Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRYANT						
LEE						
MANGAN						
OLIVERA						
READ						
WALSH						
ON CONSENT AGENDA ____ YES ____ NO						

**BOROUGH OF MANASQUAN  
RESOLUTION  
245-2020**

**BE IT RESOLVED** by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, that the Borough of Manasquan retains the Professional Engineering services of Maser Consulting, 331 Newman Springs Roads Suite 203, Red Bank, New Jersey 07701, for purposes of providing the Engineering Design Services for Phase I Roadway Improvements to Euclid Avenue. Fees are as follows:

- Phase 1.0 Engineering Design \$34,900.00
- Phase 2.0 Reimbursables \$1,500.00

for a total amount not to exceed \$36,400.00 for the service outlined in a proposal dated October 13, 2020.

**AND BE IT FURTHER RESOLVED** by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, that the borough authorizes Task 1.0 with the provision that each subsequent task shall require additional authorization subject to the recommendation of the Governing Body.

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, State of New Jersey, do hereby certify that the foregoing Resolution was duly adopted by the Borough Council at the November 2, 2020 meeting.

\_\_\_\_\_  
Barbara Ilaria RMC, CMC  
Municipal Clerk

**CERTIFICATION**

I am the chief municipal financial officer charged with the responsibility of maintaining financial records of the Borough of Manasquan, State of New Jersey, and on this 2<sup>nd</sup> day of November, 2020 I hereby certify to the Borough Council of the Borough of Manasquan as follows:

Adequate funds are available in an amount sufficient to defray the expenditure of money by the Borough under the following proposed contract, which is pending approval by the governing body:

Maser Consulting – Borough of Manasquan’s Euclid Avenue Improvements Phase I

Account: \_\_\_\_\_

\_\_\_\_\_  
Amy Spera  
Chief Financial Officer

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRYANT						
LEE						
MANGAN						
OLIVERA						
READ						
WALSH						
ON CONSENT AGENDA <input type="checkbox"/> YES <input type="checkbox"/> NO						



**BOROUGH OF MANASQUAN  
RESOLUTION  
246-2020**

**RESOLUTION OF THE BOROUGH OF  
MANASQUAN, RATIFYING THE EMERGENCY  
REPAIR TO A FIRE HYDRANT VALVE ON THE  
CORNER OF SECOND AVENUE AND MAIN STREET**

**WHEREAS**, an emergency existed due to a broken fire hydrant valve on the corner of Second Avenue and Main Street; and

**WHEREAS**, pursuant to N.J.S.A.40A:11-6 a contract may be negotiated or awarded for a contracting unit without public advertising or solicitation of quotes therefor, when an emergency affecting the public and/or employee health, safety or welfare requires the immediate delivery of goods or the performance of services; and

**WHEREAS**, immediate action was required for the repair of the fire hydrant valve on the corner of Second Avenue and Main Street; and

**WHEREAS**, the Borough of Manasquan, pursuant to N.J.S.A. 40A:11-6 permits the authorization of an emergency purchase without prior consent by the governing body; and

**NOW THEREFORE BE IT RESOLVED**, the Borough of Manasquan, in compliance with all Local Public Contract Laws, emergency purchase provisions, does hereby ratify and approve the payment in the amount not to exceed \$18,812.69 to Mark Woszczak Mechanical Contractor Inc. for the emergency repair of the fire hydrant valve on the corner of Second Avenue and Main Street in the Borough of Manasquan.

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, State of New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Borough Council at the November 2, 2020 meeting.

\_\_\_\_\_  
BARBARA ILARIA, RMC, CMC  
Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRYANT						
LEE						
MANGAN						
OLIVERA						
READ						
WALSH						
ON CONSENT AGENDA ____ YES ____ NO						

**BOROUGH OF MANASQUAN  
RESOLUTION  
247-2020**

**RESOLUTION OF THE BOROUGH OF  
MANASQUAN, RATIFYING THE EMERGENCY  
REPLACEMENT OF FIRE HYDRANT LONG  
AVENUE**

**WHEREAS**, an emergency existed due to a broken fire hydrant on Long Avenue;  
and

**WHEREAS**, pursuant to N.J.S.A.40A:11-6 a contract may be negotiated or awarded for a contracting unit without public advertising or solicitation of quotes therefor, when an emergency affecting the public and/or employee health, safety or welfare requires the immediate delivery of goods or the performance of services; and

**WHEREAS**, immediate action was required for the replace of the fire hydrant on Long Avenue; and

**WHEREAS**, the Borough of Manasquan, pursuant to N.J.S.A. 40A:11-6 permits the authorization of an emergency purchase without prior consent by the governing body; and

**NOW THEREFORE BE IT RESOLVED**, the Borough of Manasquan, in compliance with all Local Public Contract Laws, emergency purchase provisions, does hereby ratify and approve the payment in the amount not to exceed \$7000.00 to Mark Woszczak Mechanical Contractors Inc. for the replacement of the fire hydrant in Long Avenue in the Borough of Manasquan.

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, State of New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Borough Council at the November 2, 2020 meeting.

\_\_\_\_\_  
BARBARA ILARIA, RMC, CMC  
Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRYANT						
LEE						
MANGAN						
OLIVERA						
READ						
WALSH						
ON CONSENT AGENDA ____ YES ____ NO						

**BOROUGH OF MANASQUAN  
RESOLUTION  
248-2020**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Manasquan, in the County of Monmouth, accepts the resignation of Nicole Lentini from the position of Special Law Enforcement Officer II from the Manasquan Police Department effective November 2, 2020.

**CERTIFICATION**

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, New Jersey, do hereby certify that the foregoing resolution was adopted by the Borough Council at the November 2, 2020 meeting.

\_\_\_\_\_  
BARBARA I LARIA, RMC, CMC  
Municipal Clerk

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRYANT						
LEE						
MANGAN						
OLIVERA						
READ						
WALSH						
ON CONSENT AGENDA ___ YES ___ NO						

**BOROUGH OF MANASQUAN  
RESOLUTION  
249-2020**

**BE IT RESOLVED**, that the Hon. Edward G. Donovan, Mayor of the Borough of Manasquan, be and is hereby authorized to sign the Agreement between John and Sara Jane Millard, 29 South Street and the Borough of Manasquan.

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, New Jersey, do hereby certify that the foregoing Resolution was duly adopted by the Borough Council at the November 2, 2020 meeting.

\_\_\_\_\_  
BARBARA ILARIA, RMC, CMC  
Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRYANT						
LEE						
MANGAN						
OLIVERA						
READ						
WALSH						
ON CONSENT AGENDA ___ YES ___ NO						

**BOROUGH OF MANASQUAN  
RESOLUTION  
250-2020**

**RESOLUTION AWARDING BID FOR THE MANASQUAN  
BEACH HEADQUARTERS IMPROVEMENTS PROJECT  
IN THE BOROUGH OF MANASQUAN, COUNTY OF  
MONMOUTH, STATE OF NEW JERSEY TO CYPRECO  
INDUSTRIES, INC.**

**WHEREAS**, public bids were advertised for and received pursuant to the Local Public Contracts Law (N.J.S.A. 40A: 11-1 et seq.) for The Manasquan Beach Headquarters Improvements Project; and

**WHEREAS**, the four bids submitted for this project were:

Cypreco Industries, Inc.;	Base Bid	\$552,500.00
Altec Building Systems Corp.;	Base Bid	\$763,000.00
Straight Edge Constructions, Inc.;	Base Bid	\$803,804.00
Wallace Bros., Inc.;	Base Bid	\$822,125.00

**WHEREAS**, the base bid plus alternate proposals submitted as 1A through 6A were as follows:

Cypreco Industries, Inc.;	\$753,500.00
Altec Building Systems Corp.;	\$953,000.00
Straight Edge Constructions, Inc.;	\$961,939.00
Wallace Bros., Inc.;	\$975,325.00

**WHEREAS**, the Borough of Manasquan, on March 16, 2020, rejected all bids in accordance with 40A:11-1, et seq.; and the basis for the rejection was as follows:

**WHEREAS**, it was determined on March 16, 2020 the low bidder, Cypreco Industries, Inc., failed to adequately identify a sub-contractor for ornamental iron work thereby constituting a fatal defect as set forth in 40A: 11-23.2; and

**WHEREAS**, the bid submitted by the second bidder, Altec Building Systems Corp., as well as the remaining bids submitted, exceeds the engineer's estimates and the Borough's appropriations for the project as set forth in 40A:11-13.2.

**WHEREAS**, subsequent to the adoption of the March 16, 2020 resolution, the low bidder, Cypreco Industries, Inc. filed a protest to the rejection of their bid; and

**WHEREAS**, a review of the specifications and plans for the project by the Project Engineer, H2M, revealed that the stair railing which was specified for the Manasquan Beach Headquarters are prefabricated and supplied by a vendor and do not require fabrication by an ornamental iron subcontractor; and

**WHEREAS**, based on investigation of all documents submitted as well as the review of plans and review of all bid specifications, failure to identify a subcontractor for ornamental iron work by Cypreco Industries, Inc. did not undermine the integrity of the bidding process; and

**WHEREAS**, all other bidders exceeded the engineer's estimates and the boroughs appropriations for the project as set forth in 40:A:11-13.2 and therefore cannot properly challenge the award to the low bidder pursuant to TrapRock Industries V. Kohl, 59 NJ 471 (1971); and



**WHEREAS**, Cypreco Industries, Inc., provided an alternate option to remove and rehang all interior doors and provide new stainless-steel hardware (referenced as alternate proposal 4A) in the amount of \$26,000.00; and

**WHEREAS**, the Borough of Manasquan has determined that the removal and rehang of all interior doors is needed for the improvement of the Manasquan Beach Headquarters; and

**NOW, THEREFORE BE IT RESOLVED** on the 2<sup>nd</sup> day of November 2020 by the Mayor and Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey, as follows:

1. Pursuant to 40:A:11-1 et seq, the Manasquan beach headquarters Improvements Project is awarded to the lower bidder, Cypreco Industries, Inc., for the amount of \$578,500.00, which represents the base bid amount of \$552,500.00 and alternate proposal 4A in the amount of \$26,000.00.
2. A certified copy of this resolution shall be sent to:

Cypreco Industries, Inc.  
 1420 9<sup>th</sup> Avenue  
 P.O. Box 822  
 Neptune, NJ 07753

Altec Building Systems Corp.  
 904 Atlantic Avenue  
 Point Pleasant, NJ 08742

Straight Edge Constructions, Inc.;;  
 P.O. Box 541  
 Manasquan, NJ 08736

Wallace Bros., Inc.;;  
 400 Chambers Bridge Rd  
 Brick, NJ 08723

**CERTIFICATION**

I, Barbara Ilaria, Municipal Clerk of the Borough of Manasquan, Monmouth County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the November 2, 2020 meeting.

COUNCIL						
OLIVERA						
BRYANT						
LEE						
MANGAN						
READ						
WALSH						
ON CONSENT AGENDA		YES	NO			

\_\_\_\_\_  
 BARBARA ILARIA, RMC, CMC  
 Municipal Clerk

**BOROUGH OF MANASQUAN  
RESOLUTION  
251-2020**

**BE IT RESOLVED** BY THE BOROUGH COUNCIL OF THE BOROUGH OF MANASQUAN, IN THE County of Monmouth, New Jersey (not less than three (3) members thereof affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Administration & Finance Committee and as set forth in this Resolution are hereby approved for payment.
2. The Mayor, Municipal Clerk and Chief Financial Officer are hereby authorized and directed to sign checks in payment of bills and claims which are hereby approved.

The computer print-out of the list of checks will be on file in the Clerk's Office.

Current Fund	\$2,794,587.83
Capital Fund	\$31,205.30
Water/Sewer Fund	\$39,503.66
Water/Sewer Utility Fund	\$175.00
Beach Utility Fund	\$34,935.23
Beach Capital Fund	\$3,610.00
Recreation Building Trust	\$783.99
Recreation Trust	\$11,982.01
Tourism	\$200.00
Affordable Housing	\$1,991.50
Developer's Escrow	\$1,619.50
Animal Control	\$2.40

**CERTIFICATION**

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, New Jersey do hereby certify that the foregoing resolution was duly adopted by the Council at their regular meeting on November 2, 2020.

\_\_\_\_\_  
BARBARA ILARIA, RMC, CMC  
Municipal Clerk

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRYANT						
LEE						
MANGAN						
OLIVERA						
READ						
WALSH						
ON CONSENT AGENDA ___ YES ___ NO						

**BOROUGH OF MANASQUAN  
ORDINANCE NO. 2317-20**

**ORDINANCE TO AMEND SECTION 5-3 (DOGS ON BEACHES, BOARDWALK, PUBLIC PARKS, PLAYGROUNDS) OF CHAPTER 5 (ANIMAL CONTROL) AND SECTION 12-4 (CONDUCT AND USE RESTRICTIONS) OF CHAPTER 12 (BEACHES AND BEACHFRONT) OF THE BOROUGH OF MANASQUAN TO ALLOW LEASHED DOGS ON BEACH IN THE BOROUGH OF MANASQUAN, MONMOUTH COUNTY, NEW JERSEY.**

**BE IT ORDAINED**, by the Borough Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey, as follows:

**Section 1.** Section 5-3.1 (Restricted Use) of Chapter 5 (Animal Control) of the Borough of Manasquan Code is hereby amended as follows:

- a. No dog shall be allowed upon the boardwalk or its approaches maintained by the Borough east of First Avenue, or upon the beach east of the boardwalk, whether the dog be on a leash or otherwise during the period between April 16 and September 30. The owner of any dog under the control of a leash may utilize the beach east of the boardwalk, and the approaches and boardwalk for access only, between October 1 and April 15.
- b. Dogs are prohibited at all times from public parks and playgrounds.

**Section 2.** Section 12-4.5 (Dogs Restricted) of Chapter 12 (Beaches and Beachfront) of the Borough of Manasquan Code is hereby amended as follows:

It shall be unlawful for the owner of any dog to permit same to be upon the dedicated beachfront, beachwalk or municipal property adjacent thereto between April 16 and September 30 of each year.

The owner of any dog under the control of a leash may utilize the dedicated beachfront east of the sand dunes, and the approaches and beachwalk for access only, between October 1 and April 15 of each year.

Dogs shall be leashed at all times while on the beaches and beachfront.

**Section 3.** All Ordinances or parts of Ordinances which are inconsistent herewith are repealed, but only to the extent of such inconsistency. All other parts of Chapter 5 and Chapter 12 of the Borough of Manasquan Code not inconsistent herewith are ratified and confirmed.

**Section 4.** This Ordinance shall become effective immediately upon its final passage and publication.

## NOTICE

**PUBLIC NOTICE IS HEREBY GIVEN** that Ordinance No. 2317-20 is being introduced at a meeting of the Mayor and Council of the Borough of Manasquan on the 19<sup>th</sup> day of October 2020, and read for the first time. The said Ordinance is going to be considered for final passage by the Mayor and Council **at a Borough Hall, 201 East Main Street, Manasquan, NJ 08736 at 7:00 p.m.** on the 2<sup>nd</sup> day of November 2020. At such time and place, or at any such time or place to which said meeting may be adjourned, all interested persons will be given an opportunity to be heard concerning said ordinance. A copy of this ordinance can be obtained without cost by any member of the general public at the office of the Municipal Clerk in Borough Hall between the hours of 9:00 a.m. and 4:00 p.m. on Monday through Friday, except on legal holidays.

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**BARBARA ILARIA, RMC, CMC**  
**Municipal Clerk**

Mark G. Kitrick, Esquire  
Municipal Attorney  
2329 Route 34 South  
Suite 104  
Manasquan, NJ 08736

Passed on First Reading and Introduction: October 19, 2020  
Approved on Second Reading and Final Hearing: November 2, 2020

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Edward G. Donovan  
Mayor

**BOROUGH OF MANASQUAN  
ORDINANCE NO. 2326-20**

**BOND ORDINANCE PROVIDING FOR EUCLID AVENUE AREA ROAD AND DRAINAGE IMPROVEMENT PROJECT PHASE I IN AND BY THE BOROUGH OF MANASQUAN, IN THE COUNTY OF MONMOUTH, NEW JERSEY, APPROPRIATING \$550,000 THEREFOR, INCLUDING A \$160,400 COMMUNITY DEVELOPMENT BLOCK GRANT, AND AUTHORIZING THE ISSUANCE OF \$525,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF**

**BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MANASQUAN, IN THE COUNTY OF MONMOUTH, NEW JERSEY** (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

**Section 1.** The improvement described in Section 3(a) of this bond ordinance is hereby authorized to be undertaken by the Borough of Manasquan, in the County of Monmouth, New Jersey (the "Borough") as a general improvement. For the improvement or purpose described in Section 3(a), there is hereby appropriated the sum of \$550,000, including a \$160,400 Community Development Block grant and also including the sum of \$25,000 as a down payment. The down payment is now available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets. While a \$25,000 down payment has been provided, it is not required pursuant to N.J.S.A. 40A:2-11(c) as the project is funded in part with the Community Development Block grant.

**Section 2.** In order to finance the cost of the improvement or purpose not covered by application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount of \$525,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

**Section 3.** (a) The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is the Euclid Avenue Area Road and Drainage Improvement Project Phase I, involving flood mitigation work and improvement of roadway conditions and ADA accessibility in the area of Euclid Avenue, including roadway, curb and gutter, sidewalk, crosswalk and related or incidental work, materials, equipment and other costs.

(b) The estimated maximum amount of bonds or bond anticipation notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

**Section 4.** All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond

anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

**Section 5.** The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

**Section 6.** The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3(a) of this bond ordinance is not a current expense. It is an improvement or purpose that the Borough may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 15 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$525,000, and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$100,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

**Section 7.** The Borough hereby makes the following covenants and declarations with respect to obligations determined to be issued by the Chief Financial Officer on a tax-exempt basis. The Borough hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of interest on the obligations, including, if necessary, the requirement to rebate all net investment earnings on the gross proceeds above the yield on the obligations. The Chief Financial Officer is hereby authorized to act on behalf of the Borough to deem the obligations authorized herein as bank qualified for the purposes of Section 265 of the Code, when appropriate. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3 of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations §1.150-2 or any successor provisions of federal income tax law.

**Section 8.** Any grant moneys received for the purpose described in Section 3(a) hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

**Section 9.** The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

**Section 10.** The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

**Section 11.** This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

## NOTICE

**PUBLIC NOTICE IS HEREBY GIVEN** that Ordinance No. 2326-20 was introduced at a meeting of the Mayor and Council of the Borough of Manasquan on the 2<sup>nd</sup> day of November, 2020, and was then read for the first time. The said Ordinance will be further considered for final passage by the Mayor and Council at an audio conference call at 7:00 p.m. on the 16<sup>th</sup> day of November, 2020. At such time and place, or at any such time or place to which said meeting may be adjourned, all interested persons will be given an opportunity to be heard concerning said ordinance. A copy of this ordinance can be obtained without cost by any member of the general public by contacting the Municipal Clerk at [bilaria@manasquan-nj.gov](mailto:bilaria@manasquan-nj.gov) or 732-223-0544 ext. 233 between the hours of 9:00 a.m. and 4:00 p.m., Monday through Friday, except on legal holidays.

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Barbara Ilaria, RMC, CMC  
Municipal Clerk

Mark G. Kitrick, Esquire  
Municipal Attorney  
2329 Route 34 South, Suite 104  
Manasquan, NJ 08736

Passed on First Reading and Introduction: November 2, 2020  
Approved on Second Reading and Final Hearing: November 16, 2020

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EDWARD G. DONOVAN  
Mayor